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COMMUNITY DEVELOPMENT DEPARTMENT

WATER or SEWER SERVICE REPAIR

Permit Submittal:

- Permit application. Include the cost of construction and the contractor's contact information.
- Contractor's proposal or a scope of work.
- Plumbing Contractor requirements:
 - Copy of State License (058-).
 - Copy of State Registration (055-).
 - A Letter of Intent or Contract signed by the owner.

NOTE: A licensed plumbing contractor is required to perform all work on:

- Sanitary service within 5'-0" of building.
- Entire water service from building to main, including the tap to the main.
- Plat of Survey or Site Plan. Show location of line and repair work.
- If the work will extend into the public Right-of-Way a refundable deposit is required PRIOR to the start of work. Deposit will be refunded after Public Works Department inspects and approves the R.O.W.

Permit Process:

- Emergency repairs are issued over-the-counter. All other repair permits are issued in 1 to 2 days.
- The Village only accepts cash or check for payment (no credit or debit cards).

Construction Requirements:

Water service

- Compression or flare fittings are both allowed.
- Properly bed the pipe. Ensure there are no rocks or cobbles in the backfill.

Sanitary service

- A full-size cleanout shall be located within 5'-0" of the building foundation wall.
- Non-shear couplings are required.
- Schedule 40 PVC is required for any portion of the line within 10' of the water service.
- SDR26 PVC not allowed within 5' of building. Shall be cast iron, schedule 40 PVC, etc. (Bldg Drain).
- SDR26 PVC is allowed from 5' outside of the building all the way to the main (Bldg Sewer).
- Properly bed and cover the pipe: CA 11, minimum 4" under pipe, minimum 12" over pipe.
- Provide proper slope: 6" pipe at 1.0% minimum / 4" pipe at 2.0% minimum.
- Pipes shall be properly jointed.
- Properly seal service if it is replaced through the foundation wall: hydroplug and coaltar required.

Driveway, sidewalk or parking lot

- Base shall be minimum 4" thick or match thickness of existing base, whichever is greater.
- Base shall be compacted gravel, trench backfill or CA6.
- Concrete / asphalt shall match thickness of existing driveway, sidewalk or parking lot.

Inspections: **2-business day notice required** when scheduling inspections:

- Underground – Plumbing
- Base – walk / driveway (if applicable)
- Final – site (after yard restoration is completed)

Reminder: State Law requires the actual person doing the digging to contact J.U.L.I.E. for location of underground utilities 48 hours before starting to dig. Call 800-892-0123 or 811.

If you have questions on your project, please contact the Community Development Department at 847-639-1100.